



INVITATION TO BID
**Supply and Delivery of Various Information and Communication
 Technology (ICT) Equipment for the Department of Agrarian
 Reform MIMAROPA Region**

1. The Department of Agrarian Reform MIMAROPA Regional Office, through the *General Appropriations Act CY 2025* intends to apply the sum of **Four Million Seven Hundred Forty Nine Thousand Nine Hundred Five Pesos (₱4,749,905.00)** being the ABC to payments under the contract for the **Supply and Delivery of Various Information and Communication Technology (ICT) Equipment with Project ID No. 2025-06-03**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Department of Agrarian Reform MIMAROPA Regional Office now invites bids for the **Supply and Delivery of Various Information and Communication Technology (ICT) Equipment** as described below:

Item No.	Item	Quantity	Unit	Approved Budget of the Contract
1	DESKTOP COMPUTER	39	units	Php 1,949,961.00
2	LAPTOP COMPUTER	56	units	Php 2,799,944.00
TOTAL				Php 4,749,905.00

Delivery of the Goods is required within Seventy Five (75) calendar days from receipt of Notice to Proceed. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from *Department of Agrarian Reform MiMaRoPa Regional Office Bids and Award Committee* and inspect the Bidding Documents at the address given below during *Monday to Friday from 8:00AM to 5:00PM*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **28 June 2025** from the given address in paragraph 11 and websites in paragraph 12 below and upon payment of

the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (P5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, through electronic means or by attaching the same in the submitted bids.

6. The *Department of Agrarian Reform MiMaRoPa Regional Office* will hold a Pre-Bid Conference on **7 July 2025 at 10:00AM** at *DARRO, DAR MiMaRoPa Building, DAR Compound, Elliptical Road, Diliman, Quezon City* and/or through video conferencing via Microsoft Teams, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated in paragraph 11 below on or before **21 July 2025 at 9:00AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **21 July 2025 at 10:00AM** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *Department of Agrarian Reform MiMaRoPa Regional Office* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*Office of the BAC Secretariat
DAR MIMAROPA Regional Office
MIMAROPA Bldg., DAR Compound,
Elliptical Road, Diliman, Quezon City
Email Address: dar4b.bacsec@gmail.com*

12. You may visit the following websites:

For downloading of Bidding Documents:
www.dar.gov.ph
www.philgeps.gov.ph

28 June 2025


ENGR. GEFELYN A. GOLENG
Chairperson, Bids and Awards Committee